

## 2024 VENDOR GUIDELINES CAÑON CITY MUSIC & BLOSSOM FESTIVAL BLOSSOMS IN THE PARK CRAFT FAIR



## Saturday, May 4th & Sunday, May 5th, 2024, Veterans Park Cañon City

All booths are available on a first come, first serve basis. Spaces are limited, so don't delay!

We're looking forward to another amazing year and can't wait to see you there!

Hours of Operation: Saturday 9am – 7pm & Sunday, 9am – 4pm.

- High touch surfaces must be continually sanitized in accordance with CDC guidelines. You must provide your own cleaners, masks and sanitizer.
- This is an outdoor event. We provide space only; you must provide the materials (shading/canopies) and the personnel needed for your booth. No electricity is provided. Generators can be used.
- Per the City Park regulations, booths are not allowed to be staked into the ground, please bring weights to attach to your booth.
- All booth fees are final, there will be <u>no refunds</u> due to acts of nature or unforeseen situations or circumstances.
- Setup and check in times: Check in starts at 12:00 p.m. Friday, May 3<sup>rd</sup> until 5:00 p.m. for all regular booth vendors. **FOOD VENDORS** check in from 9:00 a.m. until 12:00 p.m. on Friday.
  - Regular booth check-in will resume on Saturday, May 4<sup>th</sup> at 7:00 a.m.
- All vendors must be open for business on Saturday by 9 a.m.
- THERE IS NO PARKING IN VETERANS PARK except for handicap parking! Cars without proper verification will be towed.
- Hours of operation: Saturday from 9 a.m. until 7 p.m. Sunday from 9 a.m. until 4 p.m. Early breakdown is permitted on Sunday after 2 p.m. only. If you choose to breakdown early, your final paperwork and deposit refund is subject to the availability of the Craft Fair Coordinator or their representative.
- Sales Tax/Security: A separate check in the amount of \$50.00 is required as a deposit for your <u>sales tax and space</u>. Once you've turned in your tax form and completed the checkout process, your check will be returned to you. Failure to comply with the check-out process will result in the forfeiture of your deposit check.
- There will be 24-hr security beginning at noon on Friday through closing on Sunday.

## Check List that is due to us by April 10<sup>th</sup> 2024:

- 1. \$50.00 Sales tax and security Deposit (Check only)
- 2. Copy of your Sales Tax License (if applicable)
  - \*\*Please Note: If you are not a food vendor, you do not need a sales tax or special event license we will collect the taxes from you on the last day and submit them to the State of Colorado on your behalf.
- 3. Completed and Signed Good Faith Waiver form.
- **4.** If Non-Profit, a copy of 501-C3 Status.
- **5. FOOD VENDORS ONLY:** Copy of Limited Liability Insurance.