



Canon City Music & Blossom Festival Food Vendors Invitation May 1-2, 2010 Canon City, Colorado

Dear Prospective Vendor,

You are invited to submit an application for the Canon City Music & Blossom Festival. Food Vendors are a very important part of this time-honored festival. **Vendor spaces will be limited to no more than 40 vendors for the entire festival. ALL spaces will be on a first come first serve basis.** All fees paid by vendors are used to help finance the next years' festival. All vendors pay the same fees and are required to follow the same rules and regulations.

The Festival will be held on May 1 and 2, 2010 in Canon City, Colorado. The theme for the 72nd Music & Blossom Festival is "2110 A Canon City Odyssey". As with every year, we are making an effort to improve this event for you, the vendors, and also to bring in more attendees. We are planning marketing and advertising efforts for this years' festival. Each year we strive to feature a high quality event.

If you would like to be a part of our festival, please complete the enclosed application and attachments. Applications will only be accepted until April 10, 2010. Notification of acceptance will begin mid-April. The space fee and deposit are due with your application and the booth fee will be cashed once your completed application has been accepted to the fair. Don't forget to include all of insurance and license paperwork! Incomplete applications will not be accepted.

The vending hours for the Parade will be Saturday May 1st, from 11:00 a.m. to 3:00 p.m. The Craft Fair vending hours are Saturday, May 1st from 10:00 a.m. to 5:00 p.m. and Sunday May 2nd, 10:00 a.m. to 5:00p.m. You must be set up and ready for inspection with the Health Dept and the Fire Dept no later then one hour prior your scheduled start time. No exceptions!

We are always looking for new participants, so feel free to share our festival information with others. We look forward to meeting you personally at the 2010 Canon City Music & Blossom Festival. Additional information about the festival and forms can be found at www.ccblossomfestival.com.

If you have any questions, please contact me via email at gina.grisenti@yahoo.com or call me in the evenings at 719-371-6078. You may also contact Mike Ryan, co-chairperson at thory@q.com or at 719-269-0728

Sincerely,

Gina Grisenti

Committee Chairperson

KEEP THIS SHEET FOR YOUR RECORDS

Vendor spaces will be limited to no more than 40 vendors for the entire festival.
ALL spaces will be on a first come first serve basis.

Festival dates are of May 1-2, 2010

INSTRUCTIONS:

Make each check payable to: Canon City Music and Blossom Festival, Inc.

Mail your application, vendor fee, security deposit, copies of State Tax License, Canon City Tax License (if applicable), Health License, and Insurance to:

Canon City Music and Blossom Festival

Attention: Food Vendor Committee

PO Box 1914

Canon City, CO 81215

NOTE: Space fee becomes non-refundable fourteen days prior to the Blossom Festival.

NO EXCEPTIONS!!!!

DO's

-Provide a "Z" tape for each day of business

-**Electricity is not available** - Generators are allowed.

-Make sure your trailer or booth does not exceed 18' x 8'.

-Set up **no later** than 10:00 a.m.

-**Do** read and observe the standards for food service for outdoor events.

"Be sure to have the correct type of fire extinguisher on sight"

(The Fire Marshall will check ALL vendors)

DON'Ts

- **Park on Main Street.** You must park parallel to curbs or directly behind your unit

-Block the street or crosswalk

Canon City Police Department will issue you a ticket!

FOR ASSISTANCE OR QUESTIONS DURING THE FESTIVAL

CALL GINA GRIENTI AT 719-371-6078

OR MIKE RYAN AT 719-269-0728

RULES AND REGULATIONS

A) Deadline for receipt of **ALL** paperwork requirements and fees is April 10, 2010.

B) **All parties vending must comply with the rules and regulations** set forth by the Blossom Festival Board of Directors **AND** the City of Canon City. This includes sidewalk vending or in store fronts. Businesses that bring items normally sold inside their store onto the street or sidewalk must also comply with the Festival rules and regulations.

Exceptions to this rule: Current Main Street businesses vending *inside* their store.

All vendors will be assessed the following fees for the right to vend over the Festival weekend:

**\$360 per space for Craft Fair Food Vendors
(This is a 2 day event at Veteran's Park on Highway 50)**

OR

\$180 per space for 1 day of curbside vending at the Parade

C) All parties vending are required to present a certificate of insurance with the limitations of \$100,000 and \$300,000 liability, you must naming the following, entities as additional insured:

***The City of Canon City
and***

The Canon City Music and Blossom Festival, Inc.

****If the exact verbiage for the above entities DOES NOT appear on your certificate, you WILL NOT be permitted to vend!**** Contact your insurance agent today!

D) All parties vending that are selling food products, including candy of any sort, will be required to contact the Fremont County Department of Health, purchase a health license and comply with all Health Department requirements. (A copy of your health license MUST be received by the Blossom chairperson by April 10th, 2010) ALL vendors are required to be set up no later than 10:00 a.m. for inspections by the County Health Inspector and the Canon City Fire Marshall. **Be sure that you have the appropriate type of fire extinguisher for your booth!!**

Approved Nonprofit organizations in Fremont County are exempt from purchasing a health license, however, they must meet all health requirements of the State of Colorado unless they are only selling prepackaged candy, pop, etc. You may contact the health department

at:

**Fremont County Environmental Health Services
Attention: Sid Darden
615 Macon, Room 212**

**Canon City, CO 81212
(719) 276-7460**

- E) In an effort to assist your organization, the Blossom Festival board of directors will file a sales tax report and submit payment on your behalf. This will save you the time and money required for obtaining your own City Sales Tax license. If you already possess a Canon City Sales Tax license, please include it with your application. Your business MUST provide a “Z tape” at the end of each business day. Your Blossom representative will assess the City sales tax amount of 2% and collect that amount from you. This should provide a more accurate accounting for your records, Blossom records and the City of Canon City records. Your deposit check will be returned upon payment of the taxes due. Failure to provide the “Z tape” and/or make payment to Blossom for taxes owed will result in forfeiture of your \$50 security deposit check. The Canon City Music & Blossom Festival reserves the right to ask any vendor who does not comply with stated rules and regulations or causes undue disruption to leave or cease vending at their location at any time without refund of fees.
- E) During the annual celebration, control of all vending has been given to the Canon City Music & Blossom Festival. All rules and regulations have been instituted to be adhered to by all participants for the safety of all concerned. Those who do not follow the rules and regulations will be asked to leave. All rules will be enforced by the Canon City Police Department, Fremont County Environmental Health Services and the Canon City Fire Department.
- G) Make sure your trailer or booth does not exceed 18' x 8', no parking on Main Street. You must park parallel to curbs or directly behind your unit on side streets. Your booth, trailer or vehicles must never block the street or the crosswalks! Failure to comply may cause the Canon City Police Department to issue you a ticket!
- H) **Return Check Policy:** The Canon City Music & Blossom Festival reserves the right to reject any applicant for a returned check. A \$25.00 fee will be charged for each returned check.

For Food Vendors who will be at the Craft Fair:

1. Craft Fair load-in will be available starting at 4pm Friday and early Saturday morning. **No vehicles will be allowed on the park grass at any time. This shall include all loading times as well. No exceptions!**
2. Booths must be covered and able to withstand wind and rain. Booths may be left up overnight as there is security patrol on Friday and Saturday night from 11:00pm until 7:00am, but any merchandise should be secured and the festival is not responsible for loss or damage.

**Canon City Music & Blossom Festival
Food Vendor Application
May 1-2, 2010**

Business Name: _____
Contact Name: _____
Address: _____
City: _____ St: _____ Postal Code: _____
Best Contact Phone: _____ Other Phone: _____
Email: _____ Website: _____

Please list and describe your products to be sold:

Booth space desired:

**\$360 per space for Craft Fair Food Vendors
(This is a 2 day event in Veteran's Park on Highway 50)**

\$180 for 1 day of sidewalk vending

Please note that booth space does not include electricity!

Will you be using a generator? _____

Colorado Sales Tax License Use #: _____

Return the following items with your completed application:

- Check for Booth Fee**
- Check for \$50 Security Deposit Check**
- Copy of Colo Sales Tax License or Special Event Permit**
- Hold Harmless Waiver and Good Faith Pledge Signed**
- Certificate of Insurance with correct insured's listed**
- Colorado Health License**
- Location Preference Form**

All checks shall be made payable to the Canon City Music & Blossom Festival.

**Please send completed forms and appropriate payment by mail to:
Canon City Music & Blossom Festival
P.O. Box 1914, Attn: Food Vendor Committee**

Good Faith Pledge and Hold Harmless Waiver

I have read the food vendor rules and regulations for the Canon City Music & Blossom Festival and agree to abide by them. I agree to hold harmless the Canon City Music & Blossom Festival and their representatives, all Food Vendor participants and the City of Canon City for any claims, loss or damage, of any nature, whatsoever, arising from this agreement for vendor's use of the premises during this event on May 1 and 2, 2010. I hereby release the Canon City Music & Blossom Festival and any employees or volunteers of the above mentioned organizations and assumes all responsibilities associated with the May 1 and 1, 2010 event. The Canon City Music & Blossom Festival reserves the right to ask any vendor who does not comply with stated rules and regulations or causes undue disruption to leave the festival at any time without refund of fees.

Signature

Date

Vendor's Name-Please Print

Business Name:

Canon City Music & Blossom Festival
P.O. Box 1914, Canon City, CO 81215
Gina Grisenti, Food Vendor Chairperson
(719) 275-1813
gina.grisenti@yahoo.com
www.ccblossomfestival.com

Location Preference Form

This form must be returned with your application!

**Please designate what corner you would prefer to be placed on.
If the corner you choose is not available, I will contact you.
All spaces are given on a FIRST COME, FIRST SERVE basis.**

I would ask that you choose your first, second and third choices for location. When selecting your locations, please circle the street and the corner. Please make sure that each location is clearly marked as your first, second and third choices. Again, remember that no electricity is available at any of our food vending locations. This includes Veteran's Park as well. When choosing you location, please remember that the parade is Saturday only. Veteran's Park is for Saturday and Sunday. Unfortunately, you may only choose one or the other. Parade vendors will not be allowed to relocate to the park. We strive to meet everyone's requests, but reserve the right to dictate final vendor locations if necessary.

Parade Locations:

4th ST	NW	NE	SE	SW
5TH ST	NW	NE	SE	SW
6TH ST	NW	NE	SE	SW
7TH ST	NW	NE	SE	SW
8TH ST	NW	NE	SE	SW
10TH ST	NW	NE	SE	SW
11TH ST	NW	NE	SE	SW
12TH ST	NW	NE	SE	SW
13th ST			SE	

VETERAN'S PARK:

Preferred locations are not given for the park. Only 7 spaces are available and are given on a first come first serve basis. Locations are assigned upon arrival at the Chairperson's discretion.